



Reference no

Item no.13
Appendix 7Log no
Tid 012/10**For office use**

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Collingbourne Ducis Village Hall Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Village Hall		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Tidworth Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Our project involves updating our village hall electrical mains circuit board installation to conform with revised safety standards including the replacement of a dehumidifier in the main hall.
Where will your project take place?	Village Hall Collingbourne Ducis
When will your project take place?	2010 -2011
How many people will benefit from your project?	All hall users occasional and regular
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Our village hall premises are regularly available to a complete cross-section of the community for a large variety of social activities. Page 3 Culture and Leisure

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The village hall provides a vibrant and safe environment for everyone to take part in a wide range of social, educational and sporting activities in this rural area.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Village Hall Management Committee organises a qualified electrician to carry out a Periodic Installation Report of the electrics every five years to conform with insurance and license requirements. During the most recent report the hall's main circuit board and the dehumidifier in the large hall were found to be requiring replacement under new guidelines. The successful replacements will enhance the health and safety of all users of this community facility whilst meeting the requirements of the hall insurance policy .

Any other information about your project.

After the hall building was completed in 1985 a problem with the main hall floor occurred mainly during winter months when condensation caused the floor tiles to be slippery. The installation of a dehumidifier has relieved the problem. The dehumidifier now needs replacing in association with the electrical work to keep the floor safe for all users especially during winter months.

3 - Management

How many people are involved in the management of your group/organisation? 10

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project is self sufficient. As demonstrated in the attached budget and accounts we have a strong history in financing the operations of the village hall while building funds to repay the forty year Public Works Loan which was taken out twenty - five years ago to enable the initial construction work to proceed.

If you were not awarded the full amount requested, what would be the impact on your project?

We should not have sufficient funding to proceed at this time

How will you know whether your project has made a difference in the community?

People will continue to use the premises safely for a variety of social, educational and sporting activities

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

We have not applied to Wiltshire Village Halls (Community First) as we were helped last year with the replacement of pointing and some roof repairs on the West and South elevations.

Awards for all

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: June

Year: 2009

A - Total income:

£17216

B - Minus total expenditure:

£14391

Surplus/deficit for year: (A minus B)

£2825

Free reserves held:

£16061 to repay Public Works Loan

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Remove redundant electrical distribution equipment	£	Own fundraising/reserves	c	£2,535
replace all existing active distribution equipment	£	Parish/town council		£
test and commission	£3,285	Trusts/foundations		£
	£			£
Remove and replace redundant wall mounted dehumidifier	£	In kind		£
	£1,000			£
	£	Other		£
	£			£
VAT at 17 1/2 %	£ 749.87			£
	£			£
	£			£
Total Project Expenditure	£5,035	Total Project Income		£2,535
Total project income B		£2,535		
Total project expenditure A		£5,035		
Project shortfall A – B		£2,500		
Award sought from Wiltshire Council Area Board		£2,500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds		
Please give the title name of the organisations' bank account e.g. current		Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Our village hall premises are available to members of the local community who have inclusive access without having to rely on transport in this remote rural area

b) How does your project work to promote inclusion, participation and good community relations?

The village hall facilities are regularly available for use by the whole community

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 04/10/2010

Position in organisation: Chairperson Management Committee

Please return your completed application to the appropriate Area Board Locality Team